



# BERWYN NORTH SCHOOL DISTRICT 98

## Verification of Residency

Registration Date: \_\_\_\_\_  
(Office Use Only)

Child's Name: \_\_\_\_\_ Birthdate: \_\_\_/\_\_\_/\_\_\_  
(mm / dd/ yyyy)

I, \_\_\_\_\_, live at \_\_\_\_\_  
Name of Adult Address

which is located within the boundaries of Berwyn North District 98.

### Step 1: Residency Verification (Part A)

Do you:  Own your own home  Rent  Live with relatives or friends

You **must provide** documentation showing you **live at** the address listed above. Please check and attach a copy of five (5) of the following documents. You should black out account and social security numbers on the documents. **Household Income Form** required for all.

**All documents must be dated within 30 days of Registration and must include your name and address. They will be verified BEFORE your child can begin classes.**

You must provide one (1) document from Category A **and** four (4) documents from Category B.

#### Category A – One (1) document

- Real estate tax bill
- Signed lease
- Mortgage document or payment book
- Military housing letter
- Section 8 letter
- Residency Attestation

#### Category B – Four (4) documents (1 of each)

- Gas bill
- Electric bill
- Water/Sewer bill
- Phone bill
- Cable bill
- Vehicle registration
- Bank statement
- Car insurance
- Matricula Consular
- Medical Claim/Benefits Statement
- Home/Renter's insurance
- Credit card statement
- Pay check stub
- City sticker receipt
- Driver's license
- Illinois State ID

The district may require a home visit and/or additional documentation to verify residency.

### Step 1: Residency Verification (Part B)

Our family has not had a permanent residence since \_\_\_/\_\_\_/\_\_\_.  
(mm/ dd/ yyyy)

Address of last permanent residence: \_\_\_\_\_

Last school attended: \_\_\_\_\_

- Living in a shelter
- Sharing housing with others due to loss of housing, economic hardship, or similar reason
- Living at a train or bus station, park or in a car
- Living in a hotel, motel, campground, or other similar situation
- Abandoned apartment/building

- Disaster victim
- Unaccompanied Youth
- The child is temporarily housed, awaiting DCFS permanent foster care placement.

Other \_\_\_\_\_

*Your child may qualify for additional services—please ask the registration staff for more information.*

Please indicate any social service agency you are currently working with: \_\_\_\_\_

(Please complete both sides)

## Verification of Residency

### Step 2: Relationship to Student

You must provide a certified, original birth certificate. A copy will be made and the original returned to you.

#### Check one below:

- I am the natural or adoptive parent listed on the birth certificate. (Please provide custody agreement, if applicable.)
- I was granted court-ordered guardianship (provide copy of court document).
- I receive public aid on behalf of the child (provide copy of documentation showing receipt of aid).
- I have assumed and exercise responsibility for the child and provide him/her with a fixed, nighttime abode. **Please check each of the following boxes to be true and accurate.**
  - The child is living with me because \_\_\_\_\_.
  - I am at least 18 years of age.
  - The child eats and sleeps at my residence on a regular basis.
  - The child is not living with me for the sole purpose of having access to the educational programs of the school district.

### Step 3: Affirmation and Warning

Please read the following statements and initial each:

\_\_\_\_ I affirm that the information presented in this verification form, in connection with any investigation of my residency or the residency and custody of the student, is true, complete, and accurate.

\_\_\_\_ I understand that knowingly or willfully providing false information to a school district regarding the residency of a child for the purpose of enabling that child to attend any school in that district without the payment of nonresident tuition is a Class C misdemeanor.

\_\_\_\_ I understand that knowingly enrolling or attempting to enroll a child in the school of a school district on a tuition-free basis when I know the child to be a nonresident of the school district, unless the non resident child has a lawful right to attend, is a Class C misdemeanor and I will be liable for payment of tuition (**\$11,767.45**), fees, and all other applicable fines.

\_\_\_\_/\_\_\_\_/\_\_\_\_  
( mm/ dd / yyyy)

\_\_\_\_\_  
Parent (Signature)

\_\_\_\_\_  
Parent (Print Name)

\_\_\_\_\_  
Verifying Signature

# BERWYN NORTH SCHOOL DISTRICT 98

## Residency Attestation Form

**To be used when a lease is not available:**

In order to comply with Berwyn North School District 98's proof of residency requirement, I verify the following information for \_\_\_\_\_  
*Names of Student(s)*

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I, \_\_\_\_\_, am the  owner  property  
*(First & Last Name)* manager

located at \_\_\_\_\_  
*(Number, Street, Apt.#) (City) (State) (Zip)*

I attest that the student(s) named above have been living at the above address since \_\_\_/\_\_\_/\_\_\_ and to the best of my knowledge will continue to reside at  
*(mm/ dd/ yyyy)*  
this address until \_\_\_/\_\_\_/\_\_\_.  
*(mm/ dd/ yyyy)*

Residence information will be verified. There will be a penalty assessed for students enrolled in District 98 schools who are determined at a later date in the school year to be a non-resident of School District 98. The penalty will be immediate removal from school and District 98 will assess the parent/guardian tuition at a rate of **\$11,767.45** a year for each student retroactive to the time of enrollment.

We/I declare that the foregoing information is true and correct. I will notify the school office of any change in the residence or information cited above within seven (7) days of such a change.

1. \_\_\_\_\_  
Signature(s) and Telephone # of Owner / Property Manager

2. \_\_\_\_\_  
Signature(s) of Parent(s)/Guardian(s) Executing Affidavit